

SOMERVELL COUNTY HOSPITAL DISTRICT
D/B/A GLEN ROSE MEDICAL CENTER
REGULAR BOARD MEETING
THURSDAY, MAY 25, 2023 AT 7PM
HOSPITAL BOARD ROOM

MINUTES

- I. **Meeting was called to order at 7:04 pm.**
- II. **Four (4) members were present (creating a quorum). Ron Hankins, Margaret Drake and Brett Nabors were not present.**
- III. **Pledge of Allegiance - (We had technical difficulties with the video and it stopped recording around this time)**
- IV. **Public Comments – None**
- V. Hear presentation from The Roger E Marks Foundation.
Tammie Apodaca received an Education Reimbursement. They purchased equipment for Rehab in the amount of \$12,014.32. They presented Maddie Young to pay for college loans on a 2 year program for the first time ever. There were 5 applicants.
- VI. Appointment of Chair and Secretary for Meeting
Do not need to do this.
- VII. Oath of Office
We did the Oath of Office and Statement of Officer for Tracy Byers. Ron Hankins was not at the meeting and we chose to postpone his swearing in until later in the week.
- VIII. Election of Board Officers
We will postpone this until the next meeting due to Ron Hankins not having taken his Oath of Office and Statement of Officer.
- IX. Discuss and if necessary, take action on Amending/Approval of minutes from previous board meetings.
 - a. April 18, 2023 9:30 am
 - b. April 27, 2023 7:00 pm
 - c. May 8, 2023 9:30 am**Mary Collier moved to approve, Joe Cathey 2nd, passed 4-0**
- X. HR Director Report
 - a. New Hires
Bonnie deferred to the next meeting as we had multiple items on this agenda.
- XI. Quarterly Quality Report
Kelly Van Zandt presented the Quarterly Quality Report to the Board discussing Quality Initiative trends, Complaints/Grievances, Occurrences, Medication Errors, Hospital Performance Improvement Plan and a new Sepsis Protocol. (We had technical difficulties with the video at the beginning of the meeting. The issue was resolved during this presentation and the recording was restarted.)

XII. CFO report

a. Audit Update:

The good news is the Audit for FY 2022 is completed. The bad news is now Art and Rodger have to move the calendar back to 2022 to get Audit entries into the system and the Presumptive Charity completed. This should bring a \$960,000 addition.

b. Report on Monthly and Year-to-date Financials

This last week we were done with working on bringing CPSI back to the future on Thursday evening. However, we will have to defer financials this month due to the fact that our computers went down on Friday and did not come up again until yesterday (Wednesday) @ around 3:30pm. April and May financials will be reported at the June Board Meeting.

XIII. CEO Report

a. Roger E Marks Foundation/Public Relations:

See presentation from Item V on this agenda.

b. Community Needs

- **Dr. Lopez will be present at the Water Safety Day located at Glen Rose Elementary. They will be handing out sunscreen and drinking water**
- **We are doing a rebranding campaign (not logo) and will host a Coffee Talk on June 9th with Michael Honea, CEO hosting and Dr. Borgfeld with the Hospitalists program and Dr. Moore with our Pain Management program will be there for the any questions and answers.**
- **We are waiting to hear about a grant to be awarded at the end of the month for \$3M over a 3 to 4 year period. We will use this grant to help provide access to rural communities by purchasing an RV/Bus to create a traveling clinic to provide bloodwork and exams. We will partner with Tarleton for Social work and Nursing students. We will also try to partner with the food bank so that when they are in the communities we can also be there.**

c. Physician recruitment:

We have terminated our contract with Jackson Physician Search after a year of not receiving qualified candidates. We have shifted to Goldfish. They seem to understand what our needs are after spending an entire day with us discussing. We are also recruiting for Ortho and Neurology.

d. Wellness Center Update:

We are working with a company on a Feasibility Study. Appoints have been scheduled and they continue to call to set up additional appointments if possible.

e. High Five Awards:

This has been deferred until next Board Meeting as we did not have a Department Directors meeting this month.

f. Facility Update:

***EHR System:* We went to Florida to see what CPSI had to offer that was new, however, they have nothing new at this point.**

***Hospital Equipment:* The New vent has arrived and is certified. The new ER beds will hopefully be here next week and the Beds for the rooms should come a little later.**

***Hospitalists:* Not slow as of today (May is usually slow) as we have 9 inpatients today. Our financials were \$250,000 gross last month**

***Joint Commission:* Waiting to come back for follow-up sometime between 30 and 45 days (any day now)**

***CFO Search:* We have a dinner on Tuesday for first pick as a new CFO. We reviewed 6 to 8 resumes and narrowed it down to two. We then chose the final candidate after interviews with the final two candidates. He will be here all day Tuesday to tour the hospital and meet the key players.**

***Critical Access:* Christa will do an evaluation with Critical Access. A cost report showed we would have been \$1.5M to \$2M better if we had been a critical access hospital. We will need some letters from the Plant, possibly fly a drone on Hwy 144 to show traffic, show possibility of farm equipment on the**

Hwy 144, etc. BDK Audit Group helps with this type of documenting. This could be lucrative for the hospital.

g. Hospital Week:

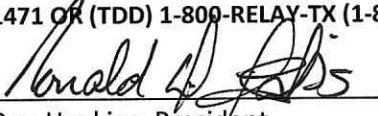
The week went well. We were not able to do as much as we would have liked because of waiting for Joint Commission's visit.

XIV. Discuss and if necessary take action to approve the CEO and CFO's recommendation for employee pay increases. Michael Honea, CEO recommended that we change the way we do our pay increases to include revising our process to two different time for increases with a max amount of 5% per year. We would give a 2% cost of living increase across the board during the regular month we usually give pay increases. Then do evaluations for a merit raise, of no more than 3%, on the employee's work anniversary or birthday month. This will help with the Employee Evaluation process giving the supervisor more time to focus on each evaluation rather than rushing to complete all of the evaluations within a short period of time. Joe Cathey made the motion to approve the CEO and CFO's recommendation for employee pay increases. Dr. Vacek seconded the motion. Motion carried 4-0

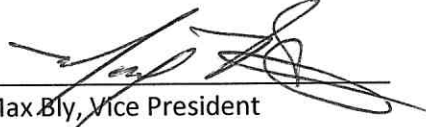
XV. Adjourn

Motion was made by Dr. Vacek and seconded by Mary Collier to adjourn the meeting. Motion carried 4-0. The meeting was adjourned at 7:59 pm.


THIS BUILDING IS WHEELCHAIR ACCESSIBLE, AND REQUESTS FOR SIGN LANGUAGE INTERPRETATION OR OTHER SPECIAL SERVICES MUST BE MADE 48 HOURS AHEAD OF MEETING. TO MAKE ARRANGEMENTS, CALL MICHAEL HONEA 254-897-1471 OR (TDD) 1-800-RELAY-TX (1-800-735-2989)



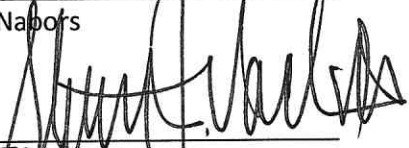
Ron Hankins, President



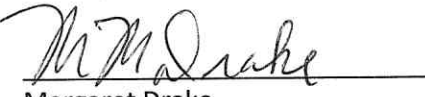
Max Bly, Vice President




Brett Nabors



Dr. Steven Vacek



Margaret Drake



Mary Collier

Joe Cathey