

SOMERVELL COUNTY HOSPITAL DISTRICT  
D/B/A GLEN ROSE MEDICAL CENTER  
REGULAR BOARD MEETING  
TUESDAY, NOVEMBER 28, 2023 AT 12 PM  
HOSPITAL BOARD ROOM

MINUTES

- I. **Meeting was called to order at 12:00 pm.**
- II. **Six (6) members were present (creating a quorum). Joe Cathey was not present at the meeting.**
- III. **Pledge of Allegiance**
- IV. **Public Comments – None**
- V. Discuss and if necessary, take action on Amending/Approval of minutes from previous board meetings.
  - a. October 31, 2023 12:00 Noon
  - b. November 8, 2023 12:00 Noon  
**Mary Collier moved to approve the minutes from previous board meetings. Margaret Drake seconded (2<sup>nd</sup>) the motion. The motion carried 6-0.**
- VI. Executive Closed Session - Credentialing
  - a. The Somervell County Hospital District will convene into Executive Session to receive report by Compliance Officer regarding evaluation of medical and health care services pursuant to Section §161.032 of the Texas Health and Safety Code  
**Convened into Executive Closed Session at 12:02 pm**
- VII. Reconvene into Open Session
  - a. Consider and approve Hospital Staff Matters including appointments and if needed, take action on quality of care matters  
**The Board reconvened into Open Session at 12:20 pm. Margaret Drake made the motion to approve the report as presented in the Executive Closed Session. Mary Collier seconded (2<sup>nd</sup>) the motion. Motion carried 6-0**
- VIII. Executive Closed Session – Personnel Matters
  - a. Pursuant to the provisions of Section §551.074, the Somervell County Hospital Board will retire into Executive Session to discuss the renewal of the CEO's Contract and the Bonus/Salary structure.  
**Convened into Executive Closed Session at 12:21 pm**
- IX. Reconvene into Open Session
  - a. Consider and if necessary, take action on any business from closed session.  
**The Board reconvened into Open Session at 1:41 pm. Margaret Drake made the motion to approve a 10% bonus for the CEO this year and increase the CEO base pay rate to that which was discussed in Executive Closed Session and authorize the Chairman of the Board to meet with the attorney and Michael to review the CEO's Contract. Dr. Vacek seconded (2<sup>nd</sup>) the motion. Motion carried 6-0**

- X. HR Director Report
  - a. New Hire Presentation
  - b. HR Report

**The report on new hires and employee statistics was presented. A question was asked about open positions. We have a 3rd IT position available for a Support Tech with 2 applicants so far. We also, have a CS Manager position available. We are currently in negotiations with a very qualified individual out of Arlington. We are always looking for nursing staff to work PRN.**
  
- XI. CFO report
  - a. Report on Monthly and Year-to-date Financials

**CFO introduced our new Controller, Victoria Chips to the Board. Report was given by the CFO. Accounting continues the process of closing the books for the Fiscal Year ending 9/30/2023. Therefore, the September 30, 2023 month end report was given by the CFO.**
  
- XII. CEO Report
  - a. Roger E Marks Foundation/Public Relations:

**No report at this time.**
  - b. Wellness Center

**Today is Giving Day. Therefore, Tammie and Kat are going to Tarleton to do a presentation for the Wellness Center at the radio station. They will be on air at 4:06pm today. They have sent out the link. Mary asked how many people this radio program would be reaching. It was answered that the radio program reaches to Hico, Granbury, Glen Rose, Hamilton and possibly many other surrounding towns.**
  - c. High Five Awards:

**Our winners for the November High 5 award were Tracy and Sarah for their consistent giving spirit. They were the top team for donations to give to Papa's Pantry. They collected over \$3,000 in donations. We are so grateful for their giving spirit and all they do for the Hospital and our Community.**
  - d. Facility Update:

***Christmas Opportunities for Giving***

    - **Angel Tree – There are cards for the Angel Tree Angels on the lobby Christmas tree. These are for children in Walnut Springs.**
    - **Paluxy River Children's Advocacy Center – There is a box in the lobby for donations. We are encouraging the hospital employees to participate with this giving opportunity. There is a list available and it will be emailed to the Board Members at their request.**

***Critical Access (CA)***

    - **The CA application has been approved by the Texas Department of State Health Services (DSHS) and has been sent to the CMS Federal office for final approval. We are waiting on a letter with final approval and a date that we could have CA designation. This will affect multiple processes within the hospital and billing departments. It should not affect the day-to-day very much. It will change the way items/services are categorized. The way items/services are recorded will need to change as well. It also opens up more Grant opportunities. If we are designated a CA hospital we will be looking into the 403B Drug Pricing Program which will add Pharmacy services. We will inform the Board when it is approved or if an appeal is needed.**

***MRI***

    - **We are taking the process slow. If we are approved for CA then we may need to move a little faster on the process of getting an in-house MRI machine. The company that does all GE buildouts has offered to give us a used MRI that they would build out to the best standards for close to \$1M. It would be higher quality than anything around us. Total cost of the MRI and Room buildout would cost approximately \$1.6M (\$600K for room buildout). This is close to the same price as we pay for our current MRI Trailer rental.**

**Architectural Drawings**

- We will be calling a combo Board/Admin/Key Departments meeting to get feedback and ideas after reviewing the plans for the Café/Bistro and the MedSurg remodel.

**House Purchase**

- The purchase of the property behind the hospital is complete. We had an employee garage sale and the employees were able to go through the house to see if they wanted to purchase anything that was left in the house. Anything not sold was then thrown away. We have the utilities back on and our maintenance department will be doing a minimal renovation project to prepare the house if we might need to use it for something.

**EMS**

- Spoke with our Attorney yesterday. Should have an interlocal agreement by next week.

**Urology (UPNT)**

- We have an agreement back from Kevin to go over with UPNT. They would start 1 day a week but hopefully would increase quickly the way that Dr. Moore has done. There is only one urologist in the area.

**EHR/EMR**

- We are looking to make a decision by the end of the year. We had each company come in and run through a test patient through the process. The CFO knows of an attorney that specifically works on EHR/EMR who we can utilize as well as our hospital attorney. What are the major differences? Each system has different things that are good but different. The pricing is getting a little closer.

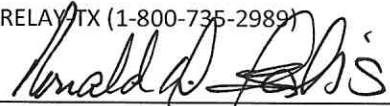
XIII. Discuss and if necessary take action on the Official Ballot for election of the Somervell Central Appraisal District Board of Directors for 2024-2025.

After discussion, Dr. Vacek made the motion to place all 428 of the SCHD votes for Nemo Britton on the Official Ballot for the election of the Somervell Central Appraisal District Board of Directors for 2024-2025. Mary Collier seconded (2<sup>nd</sup>) the motion. The motion carried 6-0

XIV. Adjourn

Motion was made to adjourn the meeting by Dr. Vacek and seconded (2<sup>nd</sup>) by Margaret Drake. The motion carried 6-0. The meeting was adjourned at 2:25 pm.

THIS BUILDING IS WHEELCHAIR ACCESSIBLE, AND REQUESTS FOR SIGN LANGUAGE INTERPRETATION OR OTHER SPECIAL SERVICES MUST BE MADE 48 HOURS AHEAD OF MEETING. TO MAKE ARRANGEMENTS, CALL MICHAEL HONEA 254-897-1471 OR (TDD) 1-800-RELAYTX (1-800-735-2989)



Ron Hankins, President

\_\_\_\_\_  
Joe Cathey, Vice President



Max Bly

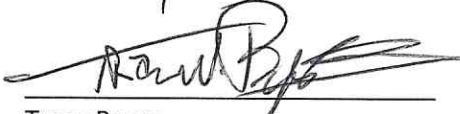
\_\_\_\_\_  
Margaret Drake



Dr. Steven Vacek



Mary Collier



Tracy Byers