

SOMERVELL COUNTY HOSPITAL DISTRICT  
D/B/A GLEN ROSE MEDICAL CENTER  
REGULAR BOARD MEETING  
TUESDAY, FEBRUARY 27, 2024 AT 12 PM  
HOSPITAL BOARD ROOM

MINUTES

- I. Meeting was called to order at 12:00 pm.
- II. All Seven (7) members were present (creating a quorum).
- III. Pledge of Allegiance
- IV. Public Comments – None
- V. Discuss and if necessary, take action on Amending/Approval of minutes from previous board meetings.
  - a. January 30, 2024 12:00 Noon
  - b. February 9, 2024 2:00 pm

**Dr. Vacek moved to approve the minutes from previous board meetings. Max Bly seconded (2<sup>nd</sup>) the motion. The motion carried 7-0**
- VI. Executive Closed Session – Personnel Matters
  - a. Somervell County Hospital District will convene in Executive Session pursuant to Sections §551.074 of the TEXAS GOVERNMENT CODE to discuss contract renewal of the Chief Executive Officer.  
**Convened into Executive Closed Session at 12:02 pm**
- VII. Reconvene into Open Session
  - a. Consider and if necessary, take action on any items from the Executive Session.  
**The Board reconvened into Open Session at 12:18 pm. Motion by Margaret Drake to approve the Chairman to direct our attorney to draft a contract with 2 times annual life insurance with a maximum of \$500,000 and with an increase of LTD of 60% up to \$15,000/month for Michael. Joe Cathey seconded (2<sup>nd</sup>) the motion. The motion carried 7-0.**
- VIII. Executive Closed Session – Credentialing of Hospital Staff
  - a. Somervell County Hospital District will convene in Executive Session pursuant to receive Report by Compliance Office regarding evaluation of medical and health care services pursuant to Section §161.032 of the TEXAS HEALTH AND SAFETY CODE.  
**Convened into Executive Closed Session at 12:20 pm**
- IX. Reconvene into Open Session
  - a. Consider and approve Hospital Staff Matters including appointments and if needed, take action on quality-of-care matters.  
**The Board reconvened into Open Session at 12:33 pm. Motion by Max Bly to approve the 3 appointments presented. Mary Collier seconded (2<sup>nd</sup>) the motion. The motion carried 7-0.**

X. HR Director Report

- a. New Hire Presentation
- b. HR Report

**The report on new hires and employee statistics was presented by the HR Director.**

XI. CFO Report

- a. November & December Financials

**Report was given by the Interim CFO. Overview of the November and December Financials were reported. The Interim CFO is still having issues with the CPSI System and is looking forward to the EHR conversion.**

**He is saving some items to work on with the new CFO and Controller. They will be working together on the January Financials. This will be a great learning experience for the new CFO and new Controller to see our actual monthly financial processes.**

XII. CEO Report

- a. Roger E Marks Foundation/Public Relations:

**May 10<sup>th</sup> Golf Tournament at Squaw Valley Golf Course.**

- b. Community Needs

**There is not much to report at this time.**

- c. Physician Recruitment

**We have 2 new companies bidding on the Recruitment Services for the Clinic and General Surgery as well as our previous company we used.**

- d. Wellness Center

**There are many things in the works but nothing that is ready to be reported on**

- e. High Five Awards:

**Our winner for the February High 5 award was Rosy Rodriguez, our Assistant in HR. Many of our newly hired employees could not say enough wonderful things about Rosy.**

- f. Facility Update:

***MRI***

- **We finalized a loan/line of credit (LOC) with a local bank at a lower interest rate over 5 years.**

***E3***

- **We are in the loan application process for the SECO loan for \$4M - \$4.5M at 2.5% interest on a 15-year note. The loan will pay for new A/C and Heating units (including chillers, boilers, and coolers). All of our current A/c and Heating units are 30 plus years old. We have also submitted a grant application for lighting. If we do not get the grant the SECO loan is to cover lighting as well. We are hoping to have a proposal ready to present to the Board for approval at next month's meeting.**

***Urology***

- **Dr. Hyder, our new Urologist, was at Med Staff last week. We are waiting on credentialing from our Insurance providers. He is supposed to start the 3<sup>rd</sup> week in April for 1 day a month and will hopefully increase quickly to 1 day a week.**

***Cardiology***

- **As Dr. Miller is very busy in his Specialty Clinic practice, we have another Cardiology group joining our Specialty Clinic. A group out of Waco will have an office here as well and will utilize our OR as well.**

## **EHR**

- We have finalized our contract with MEDITECH and are in the process of reviewing and signing. The contract has been back and forth between the lawyers over the last 2 months. Once signed we will be sending the contract in so we can get in the que to start our implementation. We are giving ourselves time to do a proper implementation. From beginning (data gathering phase-3 months) to end (implementation/go live-9 months) will take approximately one year.

## **CFO / Controller Positions**

- We have made an offer for the CFO position, and the position has been accepted by Joe Bradick. Joe has extensive experience in Texas rural hospitals. With experience both in PPS & CA hospitals. He will help with keeping our bottom line where it should be. We will be keeping Rodger around for special projects.
- *We have also made an offer for the Controller position, and the position has been accepted by Casey McCarty. She has a good background in Accounting and has an MBA. She is in the process of getting her CPA license.*

## **Solar Eclipse**

- *We will have more information at the March Board meeting. The county is thinking of opening the EOC. The Eclipse will happen on April 8<sup>th</sup>. There will be approximately 1M to 1.5M people influx in this area. Need help with parking during this time so that our patients will be able to get into their appointments. We are in the 100% visibility range. Much of the area is already sold out for accommodation. Additionally, we could have issues of cell service as the towers will be overwhelmed.*

## **EMS**

- *At the Commissioners meeting they approved an agreement with Pecan. Somervell will be the back up for Pecan if Pecan is unable to do the transfer. The CEO asked the Judge to have only Somervell do our trauma transfers to help with our trauma certification. The county sees the fact that we have an agreement with Pecan then it is no longer their concern. We will address this issue at a future meeting.*

## **Critical Access (CA)**

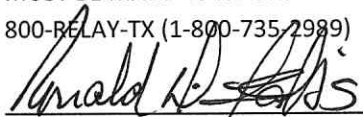
- *We have not heard anything as of yet. Just waiting to hear from CMS.*

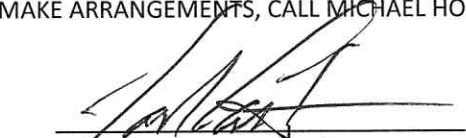
- XIII. Discuss and if necessary, take action to approve the purchase of OR equipment from Nihon Kohden Quote number 5354053.  
**It was requested that we cancel this item as the Quote is out of date.**
- XIV. Discuss and if necessary, take action to approve the replacement of window coverings in designated units at the Wheeler Branch Office Complex.  
**The Board directed Michael to proceed with the window covering project.**
- XV. Discuss and if necessary, take action to approve the posting of a Request for Proposal {RFP} for the replacement of flooring in designated areas of the hospital.  
**Dr. Vacek moved to approve the posting of a Request for Proposal {RFP} for the replacement of flooring I designated areas of the hospital. Mary Collier seconded (2<sup>nd</sup>) the motion. The motion carried 7-0**
- XVI. Open, review and take action on Request for Proposal {RFP} for the space buildout for the new MRI machine.  
**We received one RFP. Calvin Cartright with MRI Facilities, LLC. Build out of the MRI Suite. \$675,000.00 is the Bid amount (Engineering, Design and Buildout and 1.5 Tesla Magnet included). Dr. Vacek made a motion to accept the bid from Calvin Cartright with MRI Facilities, LLC for the space buildout of the proposed MRI Suite. Margaret Drake seconded (2<sup>nd</sup>) the motion. The motion carried 7-0**

XVII. Adjourn

**A motion was made to adjourn the meeting by Dr. Vacek and seconded (2<sup>nd</sup>) by Max Bly. The motion carried 7-0. The meeting was adjourned at 1:26 pm.**

THIS BUILDING IS WHEELCHAIR ACCESSIBLE, AND REQUESTS FOR SIGN LANGUAGE INTERPRETATION OR OTHER SPECIAL SERVICES MUST BE MADE 48 HOURS AHEAD OF THE MEETING. TO MAKE ARRANGEMENTS, CALL MICHAEL HONEA 254-897-1471 OR (TDD) 1-800-RELAY-TX (1-800-735-2989)

  
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Ron Hankins, President

  
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Joe Cathey, Vice President

  
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Max Bly

  
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Margaret Drake

  
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Dr. Steven Vacek

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Mary Collier

  
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Tracy Byers